

# Bridal Association of the Brazos Valley

## MINUTES

Monthly Board Meeting  
6:30pm, Tuesday, January 17, 2012  
The Hilton, College Station

- I. Call to Order: President Tim Harris called the meeting to order at 6:30pm. All Officers and Board Members were present with the exception of Michael Kellett, Lisa Wantuck and Alexi Person.
- II. Minutes from the November 2011 Board Meeting were approved by unanimous vote.
- III. Financial - Report was presented by Sandee Moss for Lisa Wantuck and filed for audit.
- IV. Membership - Ashley Brockman-Sanders presented five prospective members; Armstong Caperton Realty, Perrine Winery, Ambers Arbor, Petal Patch and RA Salon. Following the individual presentations, a motion was made by Brockman-Sanders to accept the five new members, second by Moss and approved by unanimous vote.
- V. Website - Sandee Moss and Tim Harris reported on a project to place the membership application online to include payment of the dues for the first year. No vote was taken as this is an ongoing project.
- VI. Events - Tim Harris reported that only ten booths remain available on the 2012 Spring Show floor. Ashley Brockman-Sanders reported the 2012 Fall Bridal Show and Benefit will be held at The Hilton, College Station on Sunday, September 9, 2012. The location for the Spring Banquet will be secured soon.
- VII. Advertising – Sandee Moss informed the Board that Post Cards for the Spring Show are ready to be picked up at Post Oak Florist. Brockman-Sanders, Moss, Erickson, and Lackey volunteered to distribute the cards.
- VIII. New Business – Tim Harris reported that a few members have contacted him with questions regarding the new Brazos Valley Bride website. Following discussion, a motion was made by Moss for several members of the Board to visit with Sam Jones of Bryan Broadcasting concerning the new BVB website, second by Erickson and approved by unanimous vote. Harris, Moss and Brockman-Sanders volunteered to visit with Mr. Jones.
- IX. Meeting was adjourned at 8:00pm

# Bridal Association of the Brazos Valley

## MINUTES

Monthly Board Meeting  
6:30pm, Tuesday, February 21, 2012  
The Hilton, College Station

- I. Call to Order: President Tim Harris called the meeting to order at 6:30pm. All Officers and Board Members were present. Approximately 30 members were present, list attached.
- II. After a brief welcome and recognizing the issue which brought so many members to the meeting, the President suspended the rules per Article VIII, Section D of the Association By-laws to facilitate questions, answers and further discussion. All other business was deferred to a later date.
- III. Discussion took place among those present concerning member reaction to the "Amazing Reception" that was held in a nearby room of The Expo on the same day as the 2012 Spring Bridal Show and Benefit. Note: Due to the pending investigation, no further information about this discussion is included in these minutes
- IV. The President explained the process as outlined in the Association Bylaws and Robert's Rules of Order.
- V. Motion was made by Lisa Wantuck to "Adjourn the Meeting and reconvene in Executive Session to discuss the issue." After a brief discussion and no second, Wantuck withdrew the motion.
- VI. Motion was made by Sandee Moss and seconded by Ashley Brockman-Sanders to "Create a Special Committee to investigate members' complaints concerning the Amazing Reception, following procedure as established by Robert's Rules of Order." There was no discussion and the motion passed by unanimous vote of the Board.
- VII. The President thanked everyone for attending the meeting.
- VIII. Meeting was adjourned at 8:17pm

Members Present:

Mandi Pipes (The Event Co)  
Megan Murphy (The Event Co)  
Julie and Steve Porter (The Veranda)  
Butch Ireland (Butch Ireland Photography)  
Amanda Benavidez (Party Time)  
Sylvia Norton (Party Time)  
Greg Wilson (Attic Productions)  
Heather Stephan (Events to Remember)  
Michele Paiyou (Events to Remember)  
Sarah and Jon Vacante (Events to Remember)  
Chase and Jaclyn Giles (Fabulous Fare)  
Rebekah Stallworth (Royalty Pecan Farms)  
Anna Sherrod (Royalty Pecan Farms)  
Rudy and Ashley Grimaldo (RDM Audio)  
James Haslett (RDM Audio)  
Jennifer and Buppy Simank (Buppy's Catering)  
Sandra Shaefer (Brazos Cotton Exchange)  
Thomas Ross (Thomas Ross Photography)  
Philip Garrett (7F Lodge)  
Darrin Hill (Avalon)  
Chelsi Coldiron (Astin Mansion)  
Susan Keough (A Moment in Time)  
Debbie Brooks (Post Oak Florist)

Note: The above list includes those who signed in or were observed as present by the President. There may have been additional members present who did not sign in.

# Bridal Association of the Brazos Valley

## MINUTES

Monthly Board Meeting  
6:30pm, Tuesday, March 20, 2012  
The Hilton, College Station

- I. Call to Order - President Tim Harris called the meeting to order at 6:34pm. The following Officers and Directors were present: Tim Harris, Sandee Moss, Ashley Brockman-Sanders, Peggy Erickson and Wade Vanderboom. Members present were Jim Beard, Rebekah Stallsworth and Susan Keough.
- II. Minutes - Minutes from the December 2011 Special Board Meeting, January 2012 Monthly Board Meeting and February 2012 Monthly Board Meeting, were read and approved by unanimous vote.
- III. Board Member Resignations – Tim Harris reported he had received and accepted the resignation of Michael Kellett, in writing, effective February 22, 2012.
- IV. Financial - Report was presented by Sandee Moss for Lisa Wantuck and filed for audit. A financial statement for the 2012 Spring Show and Benefit will be completed as soon as all bills from the show have been received and paid.
- V. Charity Contribution – Sandee Moss reported the total ticket sales from the 2012 Spring Bridal Show and Benefit were \$10,365. Motion was made by Moss and second by Brockman-Sanders to contribute \$10,000 of the ticket proceeds to our designated charity (local chapter of Red Cross) and \$500 to SEPA (Student Event Planners Association of Texas A&M). Following a brief discussion, the motion passed by unanimous vote.
- VI. Membership - Ashley Brockman-Sanders reported there are no prospective members for consideration at this time.
- VII. Elections Committee – Sandee Moss presented the report of the Elections Committee.
- VIII. Special Committee – Tim Harris reported on his research concerning the structure and procedures for the Special Committee to conduct a confidential investigation of Members' complaints concerning an event held at The Expo on Sunday, February 19, 2012. Motion was made by Sandee Moss and second by Peggy Erickson to approve the report and adopt the structure and procedures as outlined. Following a brief discussion, the motion was passed with Wade Vanderboom abstaining.

- IX. By-laws Amendments – Tim Harris reported on four proposed By-laws Amendments for consideration of the membership at the 2012 Spring Banquet and Business Meeting. Motion was made by Sandee Moss and second by Ashley Brockman-Sanders to present all four proposed amendments to the membership. Discussion of Proposed Amendment Two resulted in the addition of wording “*a petition to call for the vote, signed by at least ten percent (10%) of the total members in good standing, is presented to the President and*” to the proposed amendment. Motion was approved by unanimous vote.
- X. Aggieland Bridal Show – Susan Keough made a brief presentation about the upcoming Aggieland Bridal Show.
- XI. Committee Appointments – Members interested in serving on the Special Committee (referenced in Section VIII above) were asked, via email on March 7, 2012, to arrive at 7:30pm for consideration of appointment by the Board. The following members were present: Susan Keough, Kathy Norwood, Rudy Grimaldo, Phillip Garrett, Jim Beard, Darrin Hill, Rebekah Stallsworth and Thomas Ross Bridges. The prospective committee members were read the structure and procedures that were approved earlier by the Board. A question was presented by Susan Keough; may the committee appoint additional members? The By-laws provide the committee chair is responsible for membership of the committee, so the answer was “yes” the committee chair may appoint additional members to the committee. In confidential session, the following five members were nominated for the committee: Kathy Norwood, Rudy Grimaldo, Jim Beard, Rebekah Stallsworth and Thomas Ross Bridges. Motion was made by Sandee Moss and second by Ashley Brockman-Sanders to approve the nominations. Motion was approved; Wade Vanderboom was not present for the vote. The committee members were then notified of the appointments and asked to select their chairperson. The committee, following a confidential session, reported verbally to the board they had selected Rudy Grimaldo as chairman and added Susan Keough and Phillip Garrett as additional committee members. Tim Harris charged the committee with their duties and turned over written documentation to the committee, via the Chairman, Rudy Grimaldo.
- XII. Meeting was adjourned at 8:22pm

## **Bridal Association of the Brazos Valley**

### **MINUTES Monthly Board Meeting 6:30pm, Tuesday, April 17, 2012 The Hilton, College Station, TX**

- I. Call to Order: President Tim Harris called the meeting to order at 6:37pm. The following officers and directors were present: Tim Harris, Travis Rollins, Danny Boyle, Sandee Moss, Alexi Person, Amy McCormick, Greg Wilson, and Lacey Baze. Peggy Erickson and Lisa Wantuck were not present. The following members were present: Rebekah Stallworth and Jim Beard (Jim arrived around 730pm). Alexi Person was designated as Secretary Pro-Tem.
- II. Call for Additions to the Agenda: Sandee Moss requested to add the Cottage Food Law to be discussed during New Business.
- III. Board Member Resignations: On March 29, 2012, Wade Vanderboom submitted his resignation from the board and Tim Harris accepted his resignation.
- IV. Minutes:
  - A. Minutes from the March 20, 2012 board meeting were read. Sandee Moss made a motion to approve the minutes, second by Alexi Person and approved by unanimous vote.
  - B. Minutes from the April 3, 2012 Spring Banquet were read. Sandee Moss made a motion to approve the minutes, second by Danny Boyle and approved by unanimous vote.
  - C. Tim Harris reported that since January 2012, the minutes have been written in narrative format to facilitate placing the minutes online in PDF format for members to review. Amy McCormick made a motion for the board to approve the minutes via email, in order to be placed on the BABV website one week after the board meeting. The board will continue to read and formally approve minutes at the next board meeting. Second by Travis Rollins and approved by unanimous vote. This will allow the minutes to be displayed on the website for the membership to read in a more timely manner.
- V. Old Business:
  - A. Membership Report:

Danny Boyle was welcomed as Vice President of Membership. There were no prospective members for consideration.
  - B. Financial Report:

Sandee Moss presented the financial report for Lisa Wantuck and the report was filed with the Secretary. The final Profit/Loss report of the Spring Show is not available yet as there is still one outstanding bill.
  - C. Events/Shows Report:

Travis Rollins was welcomed as First Vice President and Events Committee Chair. There was a brief discussion about the current show layouts being maximized and the need for alternatives to address future growth.

D. Advertising/Marketing Report:

Sandee Moss did not have any updates. The board discussed asking Lisa Wantuck to forward the Bryan-College Station Chamber email invitations to the membership.

E. Website Report:

Tim Harris brought the board up to date on the project of creating an online membership application for potential new members. He explained prior issues related to the application process and how the online application will address those issues. Travis Rollins asked about the possibility of obtaining a new domain name that is easier to remember.

F. Special Investigation Committee Report:

Rebekah Stallsworth (Committee Secretary) presented the Special Investigation Committee Report. Rebekah read the written report of recommendations from the Special Investigation Committee that was formulated by the committee and written by Rudy Grimaldo (Committee Chair). Motion was made by Lacey Baze to share this written report, signed by the Committee Secretary, with the membership via email. A note will also be attached letting the membership know that the board will consider these recommendations in the May board meeting. Second by Greg Wilson and approved by unanimous vote.

VI. New Business:

A. Directors:

Tim Harris offered some special assignments to the four Directors. Alexi Person was asked to work with Lisa Wantuck and Travis Rollins on show budgets and the FY 2013 budget. Amy McCormick was asked to develop content for the "Ask the Experts" Q&A section of the website. Greg Wilson was asked to conduct a special review of the show rules. Lacey Baze was asked to create a new brochure for potential members and a membership certificate and/or window decal for current members to display at their place of business.

B. Committee Volunteers:

Tim Harris reported that thirteen members had contacted him to volunteer for committees following his email soliciting volunteers. Harris handed out a list of volunteers to each Committee Chair and asked them to staff their committees and return with a list of members of the committee at the May Board Meeting. Committee lists will be placed on the website following the May Board Meeting. There was brief discussion about seeking increased involvement of SEPA (Student Event Planners Association) in the Association. Travis Rollins agreed speak with the SEPA officers.

C. Cottage Food Law:

There was a brief discussion concerning the Cottage Food Law and it's possible effects on our bridal shows and certain categories of members. A motion was made by Travis Rollins to enact a board policy that a food vendor must have a

valid state or local health permit in order to be eligible for membership in the Association. Second by Amy McCormick. Following brief discussion, the motion was approved by unanimous vote. This matter was also referred to the By-Laws Committee.

D. New location for May Meeting:

The Board Meeting on Tuesday, May 15, 2012 will be held at Sandee's Sweets at 3122 South Texas Ave, College Station, TX 77845.

VII. Adjournment:

Meeting was adjourned by Tim Harris at 8:43pm





Annual Spring Banquet and Business Meeting  
Tuesday, April 3, 2012 at Traditions Country Club

Meeting Minutes

Call to Order

Tim J Harris, President called to order the Spring Banquet and Business Meeting of the Bridal Association of the Brazos Valley at 7:00pm at Traditions Country Club.

Agenda

Tim Harris opened the meeting with a Welcome to the membership present and the Invocation was led by Darlyne Beard. Dinner followed.

Lisa Wantuck presented a check for \$500 to the SEPA (Student Event Planners Association of Texas A&M) and a check for \$10,000 to the Brazos Valley Chapter of the American Red Cross. These were the BABV charity donations from the Spring Bridal Show and Benefit.

The Financial Report was presented by Lisa Wantuck and a report on the Spring Bridal Show and Benefit was presented by Sandee Moss.

Speakers for the evening were Michael Kellett, Sandee Moss and Tim Harris.

Tim Harris read the proposed By-laws Amendments. Motion to approve was made by Sandee Moss and Seconded by Travis Rollins. Harris answered a few questions from members. Motion was approved by voice vote of the members present.

Sandee Moss presented the slate of Officers and Directors for the Regular Election as nominated by the Elections Committee. The Elections Committee was comprised of Moss (Chair), Susan Keough and Butch Ireland. The nominees were: First Vice President/President Elect – Travis Rollins; Second Vice President/Membership – Danny Boyle; Secretary – Peggy Erickson; Director, Place A – Alexi Person; Director, Place B – Amy McCormick. Harris called for nominations from the floor, there were none and nominations were closed. Jim Beard moved to elect the slate by acclamation, second by Travis Rollins. The slate was elected by voice vote of the members present.

Sandee Moss presented the slate of Officers and Directors for Special Election, to fill unexpired terms, as nominated by the Elections Committee. The nominees were: President – Tim Harris; Director, Place C – Greg Wilson; Director, Place D – Lacey Baze. Harris called for nominations from the floor, there were none and nominations were closed. Thomas Ross moved to elect the slate by acclamation, second by Peggy Erickson. The slate was elected by voice vote of the members present.

Lisa Wantuck held the drawing for door prizes. The Grand Prize of a Free Exhibitor Table at the 2012 Fall Bridal Show and Benefit was won by Susan Keough.

Adjournment

The meeting was adjourned at 8:45pm

## Bridal Association of the Brazos Valley

### MINUTES Monthly Board Meeting 6:30pm, Tuesday, May 15, 2012 Sandee's Sweets, College Station, TX

- I. Call to Order: President Tim Harris called the meeting to order at 6:37pm. The following officers and directors were present: Tim Harris, Travis Rollins, Danny Boyle, Sandee Moss, Alexi Person, Amy McCormick, Peggy Erickson, and Lacey Baze. The following members were present: Rudy Grimaldo (arrived around 730pm). SEPA representatives present: Becca Alderman, Catherine Roepke and Brittany Sullivan.
- II. Additions to Agenda: Harris added Domain Names to the Agenda under the Website Report.
- III. Minutes: Motion by Rollins to approve the April 17, 2012 Board Meeting Minutes, second by Boyle, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Boyle reported there are two new prospective members and one applicant pending appearance at a Board Meeting.
    1. Member Dues: A proposal for Member Dues for 2012-2013 was presented by Boyle. In the proposal, Dues remain the same as the previous year. Person moved to approve the proposal, second by Baze, following a brief discussion the motion was approved by unanimous vote. The approved dues and policy for 2012-2013 is attached and incorporated by this reference.
    2. Member Compliance Audit: Boyle recommended the Membership Committee conduct a member compliance audit of the requirements of membership as listed in Section V of the Association By-Laws. Harris presented a brief history of past compliance audits and the reasons why such an audit is necessary on a semi-annual basis. McCormick made a motion for the Membership Committee to conduct a compliance audit of the membership and report results to the Board, second by Moss and approved by unanimous vote.
  - B. Financial Report: Moss presented the financial report for Wantuck and the report was filed with the Secretary.
  - C. Events/Shows Report: Rollins presented a report including the topics the Events Committee will be considering for the Fall 2012 Bridal Show and Benefit. Harris presented information about the potential benefits of holding the Fall 2013 Bridal Show and Benefit to the MSC Ballroom of Texas A&M Campus in cooperation with the Student Event Planners Association (SEPA). After a brief discussion, and consulting with the SEPA members present, a motion was made by Boyle for the Events Committee to explore the possibility of holding the Fall 2013 Bridal Show and Benefit at the MSC in cooperation with SEPA, second by Rollins and approved by unanimous vote.

- D. Advertising/Marketing Report: Sandee Moss reported the Advertising and Marketing Committee is currently working on the advertising plan for the 2012 Fall Bridal Show and Benefit.
- E. Website Report: Harris reported that Board Meeting Minutes and Agendas are now on the Association website in PDF format for members to view. Harris also presented the results of a study he had conducted in response to member complaints about some member profiles being in inappropriate categories on the Association website. Twenty profiles were identified as possibly being in categories where the member does not actually provide that service. Harris reported the Website Committee will consider possible category changes/additions and the information will be forwarded to the Membership Committee.
1. Additional Profile, Additional Category and Banner Ad Fees: A proposal for 2012-2013 Additional Profile, Additional Category and Banner Ad Fees was presented by Harris. Changes in the proposal, from the previous year include; a limit of three Additional Profiles per Membership, a limit of three Additional Categories for Profile and an increase from \$10 each to \$25 each for Additional Categories. There is no change in the proposal of the limit or fee for Banner Ads. Person moved to approve the proposal as presented, second by Baze and following discussion, approved by unanimous vote. The approved proposal is attached and incorporated by this reference.
  2. Domain Names: Harris presented a list of domain names currently registered by the Association and requested the approve renewal of the domain names expiring in 2012. Following discussion, Rollins moved to renew five of the ten domain names up for renewal in 2012, second by Baze and approved by unanimous vote. There was discussion regarding the purchase of the available domain name, as it would be easier for brides to identify and remember from our advertising than the current IDO-IDO.org. Motion was made by Boyle to allow Rollins to negotiate and purchase the new domain name, second by McCormick and approved by unanimous vote.
- F. Committee Staffing Reports: Committee Staffing Reports were presented for the Events Committee by Rollins, Advertising and Marketing Committee by Moss, Meeting and Banquets Committee by Erickson, Membership Committee by Boyle, Website Committee by Harris and By-Laws Committee by Harris. A compiled list of these reports is attached and incorporated by this reference.
- G. Special Project Reports:
1. Person reported the 2012 Fall Show Budget is pending the finalization of the Advertising plan.
  2. McCormick presented a proposal in progress for changes to the Association website to add additional content of interest to brides and present the content in a more bride friendly format. Brides who registered at past bridal shows will be asked to provide advice for future brides in a section entitled, "What Brides are Saying".
  3. Harris presented a brief report for Wilson, who was unable to attend. Wilson has prepared an email that will be sent to the membership in the near future, requesting input on possible revisions and additions to show rules.

4. Baze presented a draft of the new Membership Brochure for the Association to use in recruiting new members. After some discussion, Baze agreed to make some changes and return with a second draft at the next Board meeting. Baze also presented a sample window cling, containing the Association logo and words "Member 2012-2013". She also reported she is working on a membership certificate or plaque. These items will be distributed to our Members for display at their business locations to increase awareness among our clients that we are BABV Members.

H. Special Investigation Committee Report: Rudy Grimaldo, Chair of the Special Investigation Committee was present to answer questions concerning the recommendations made by the Committee in their report dated April 17, 2012. Harris presented a report in response to the Committee's recommendations; listing what steps the Association has already taken and recommended actions to address each of the eight recommendations. Discussion followed on each of the eight recommendations, with Grimaldo answering background questions as asked by the various Board members. During the course of the discussion, Harris made changes and additions to the report. When all recommendations of the Committee had been discussed, Boyle moved to approve the report, with the changes and additions, second by Person, approved by unanimous vote. Moss moved to thank the Committee members for their service to the Association and their duties being complete, to dissolve the Committee, second by Baze and approved by unanimous vote. The report is attached and incorporated by this reference.

V. New Business:

A. Procedures for Posting Agenda on Website: Harris reported on the procedure for posting the Agenda on the Association website one week prior to the scheduled Board Meeting date. No action was taken.

VI. Adjournment: Meeting was adjourned by Harris at 8:50pm

Bridal Association of the Brazos Valley

Membership Dues  
May 15, 2012

Membership Dues

New Members

\$125 for first year (includes a \$25 non-refundable application fee)

Dues are not pro-rated.

Dues are not refundable.

A new Member who joins after the Spring Banquet is not required to renew until the following year.

Renewals

\$75 if Member exhibited in both the immediately prior Fall and Spring Bridal Shows.

\$175 if Member exhibited in only one of the immediately prior Fall and Spring Bridal Shows. (includes a \$100 advertising assessment)

\$275 if Member exhibited in none of the immediately prior Fall and Spring Bridal Shows. (includes a \$200 advertising assessment)

Membership Renewal invoices are sent to current members by June 1.

Full payment is due by July 1 in order for the member to be listed in the Fall issue of Brazos Valley Bride magazine.

Dues double if not paid in full by August 1.

Members cannot register to exhibit in the Fall Bridal Show until dues are paid in full.

Membership expires and profiles are removed from the Association website if dues are not paid by August 31.

Dues are not pro-rated.

Dues are not refundable.

## Bridal Association of the Brazos Valley

### Website Fees for 2012 Membership Renewals

May 15, 2012

One Profile in One Category on the Association website is provided to each member as a benefit of membership.

#### Additional Profile

A Profile is a listing on the website, including the ability of the member to customize the listing with text, photos, contact information and links. Additional Profiles allow members who provide products or services in more than one category to customize a listing to promote a specific product or service in a specific category. An Additional profile includes placement of that profile in one category.

Current Additional Profile Fee is \$50 each, per year, with no limit of how many additional profiles a member may purchase.

Proposed Additional Profile Fee is \$50 each, per year, with a limit of three (3) additional profiles per membership.

#### Additional Category

A Category is the section of the website where a member chooses to place their profile. Additional Categories allow members who provide products of service in more than one category to place their Profile in more than one category.

Current Additional Profile Fee is \$10 each, per year, with no limit of how many additional categories a member may purchase.

Proposed Additional Category Fee is \$25 each, per year, with a limit of three (3) additional categories per profile.

Proposed, a member purchasing an additional category must offer a product or service directly related to the additional category the member requests to have their profile placed in.

#### Banner Ads

A Banner Ad is an ad placed on the left side of all pages of the Association website. These ads rotate so that a guest sees four different ads each time the guest visits another page of the site. Banners are 192 pixels wide by 61 pixels high in GIF format, animated GIF's prohibited, and include a link to the member's website. Member must submit their own banner to Association specifications.

Current Banner Ad Fee is \$25 each, per year, with a limit of five (5) banners per member.

Proposed Banner Ad Fee is \$25 each, per year, with a limit of five (5) banners per member.

## BABV Committees 2012

### Events Committee

Travis Rollins, Chair (Texas Entertainment Mobile DJ)  
Lacey Baze (Details Party Rentals)  
Phillip Garrett (7F Lodge)  
Jeremy Matney (Best Western Atrea)  
Kelvin Morrison (Kelvin Morrison Professional Photography)  
Ashley Sanders (Ashley & Co.)  
Rebekah Stallworth (Royalty Pecan Farms)  
JoBeth Wolfe (Brazos County Expo)

### Advertising and Marketing Committee

Sandee Moss, Chair (Cinderellas Cakes)  
Tim Harris (Harris Photography)  
Amy McCormick (Picture Perfect Images)

### Meetings and Banquets Committee

Peggy Erickson, Chair (Pebble Creek Country Club)  
Danny Boyle (Danny Boyle Photography)  
Dorothy Lackey (Weddings Etc)  
Sandee Moss (Cinderellas Cakes)  
Kristen Smith (Harris Photography)

### Membership Committee

Danny Boyle, Chair (Danny Boyle Photography)  
Butch Ireland (Butch Ireland Photography)  
Emily Radcliff (Emily's Floral Design)  
Kristen Smith (Harris Photography)

### Website Committee

Tim Harris, Chair (Harris Photography)  
Danny Boyle (Danny Boyle Photography)  
Chase Giles (Fabulous Fare)  
Neil Maracchini (Makeup by Kim Maracchini)  
Sandee Moss (Cinderellas Cakes)

### By-Laws Committee

Tim Harris, Chair (Harris Photography)  
Lacey Baze (Details Party Rental)  
Amanda Benevides (Party Time Rentals)  
Brittany Cervantes (Posh Productions)  
Jaclyn Giles (Fabulous Fare)  
Rudy Grimaldo (RDM Audio)  
Lynn Hildebrandt (Bogart's Casa Blanca)  
Buppy Simank (Buppy's Catering)

Bridal Association of the Brazos Valley  
May 15, 2012

Report of the Board of Directors  
concerning actions taken on the  
Investigative Committee Recommendations and Findings of April 17, 2012

1. *“Form a committee to review and update show rules”*

Greg Wilson agreed, on April 17, to conduct an independent review of all current show rules and report his findings to the BABV Board.

2. *“Add a third business meeting, following the Spring show to review budget report and committee findings.”*

Refer to Meetings and Banquets Committee to consider moving the Association’s presentation of checks to charity out of our Spring and Fall Banquets and Business Meetings, and return a recommendation to the Board for action.

3. *“The board of directors adopt a show boss who is not an exhibitor at the occurring show.”*

Refer to the Events Committee to consider and return a recommendation to the Board for action.

4. *“Post all minutes, agendas, financials, and committee reports or recommendations online for the association members to review them.”*

Agendas for Board of Directors meetings are placed online one week prior to the meeting date, for members to review.

Minutes of Board of Directors meetings are placed online one week after the meeting date, for members to review. The one week delay is due to the required approval process of the minutes by the Board prior to being placed online.

It is not in the best interest of the Association to place our financial reports in a non-secure public area such as the internet. Financials of the Association should be better presented and explained to the membership at Spring and Fall Banquets and Business Meetings.

Refer to the By-Laws Committee to return a recommendation of Audit Procedures to the Board for action.

Committee reports and recommendations which are acted upon by the Board of Directors appear in the Minutes of the Board of Directors Meetings.

5. *“Motions at board meetings be made under Robert’s Rules of order and reflected in the meeting minutes.”*

Motions at Meetings of the Board of Directors are conducted under Robert’s Rules of Order and are recorded as such in the Minutes of the Board of Director’s Meetings. Robert’s Rules does not require, it discourages, entry of discussions where no action is taken because the Minutes are a record of actions by the Board, not a transcript of the meeting.



6. *“Make findings from this committee available for the membership.”*

The committee report, by action of the Board of Directors on April 17, 2012, was placed on the Association website and an email notice of the report was sent to all members on April 18, 2012.

7. *“Nominate more than one person per position to vote on at each election.”*

The By-Laws do not currently specify the number of persons to be nominated for a given position. Robert’s Rules of Order discourages the nomination of more than one person per position. The requirement to nominate the incumbent was removed from the By-Laws by vote of the Membership at the 2012 Spring Banquet.

Refer to the By-Laws Committee to review the current nominations process and return recommendations to the Board for action.

Refer to the By-Laws Committee to consider a prohibition of any two members who have a financial or vested interest in the success of each other’s business from both serving on the Board at the same time and return a recommendation to the Board for action.

8. *“Committees must be composed of one board member and at least two non-board members.”*

Committees are the working arms of the Association, who carry out the tasks necessary for the Association to operate. Committees are an opportunity for each and every member to be involved in the Association in some way, devoting as much or as little as they desire.

Article VII of the Association By-Laws specify membership on certain committees by certain Officers of the Association. These requirements are in place where duties of more than one Committee and/or Officer may overlap. To limit committee membership to a single “Board Member” would prohibit the Directors from serving on any committee, thus prohibiting the Association from benefitting from the available resources of active volunteers.

*“No committee member may serve on more than two committees at a time.”*

Members should be allowed to serve on as many committees as they so desire, provided service on multiple committees does not prohibit the service of other members who are willing to serve.

*“The committee chair is responsible for recruiting members of that committee.”*

Article IX, Section A.5 of the Association By-Laws states, “Membership of the committee shall be the responsibility of the chair of the said committee unless otherwise stated in the By-Laws.”

## **Bridal Association of the Brazos Valley**

### **MINUTES Monthly Board Meeting 6:30pm, Tuesday, June 19, 2012 Sandee's Sweets, College Station, TX**

- I. Call to Order: President Tim Harris called the meeting to order at 6:33pm. The following officers and directors were present: Tim Harris, Travis Rollins, Sandee Moss, Alexi Person, Amy McCormick, Peggy Erickson, Greg Wilson and Lacey Baze. SEPA representatives present: Becca Alderman, Catherine Roepke and Brittany Sullivan.
- II. Additions to Agenda: There were no additions to the agenda.
- III. Minutes: Motion by Moss to approve the May 15, 2012 Board Meeting Minutes, second by Rollins, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Moss presented the Membership Report for Boyle. The Membership Committee will meet on Thursday, June 21. There were two new member inquiries and one applicant pending appearance at a Board Meeting.
  - B. Financial Report: Moss presented the financial report for Wantuck and the report was filed with the Secretary.
  - C. Events/Shows Report: Rollins presented a report of the Events Committee meeting held on Thursday, June 14, 2012 at The Expo. The Events Committee will seek bids for the location of the 2013 Fall Bridal Show and Benefit and research the possibility of SEPA playing a major role in producing the show. The Committee recommended no change in the "Best of Show" displays in the lobby of the Spring Bridal Show and Benefit.
    1. The Committee recommended that a Show Boss be appointed to oversee the day-of operations of the fall and spring shows. Rollins moved that Lisa Wantuck be appointed as Show Boss and SEPA assist her with the lobby and show entrance. Second by Person. There was discussion and SEPA representatives agreed to accept increased lobby responsibilities. Motion was approved by unanimous vote.
    2. The Committee recommended the Cake Dive be discontinued and the \$500 allocated to Cake Dive prizes be used for more hourly prize drawings. Rollins moved to discontinue the Cake Dive, second by Baze. Following brief discussion, the motion was approved by unanimous vote. Rollins moved to create four additional \$100 prize drawings at the show, exclusively for brides who pre-register online, to be held on the half hour, must be present to win, unclaimed prizes roll into the Grand Prize drawing held at end of show and all entry forms go into one hopper for the Grand Prize drawing. Second by Wilson. Following a brief discussion, motion was approved by unanimous vote.
    3. The Committee recommended a change in the designated charity for future Bridal Shows and Benefits. Motion was made by Rollins and

second by Erickson to approve the proposed change. During discussion, Moss moved to table until the next meeting so that some questions posed can be answered. Second by McCormick. Vote was unanimous to table until next meeting.

4. Harris moved to use the 2011 Fall Show exhibitor floorplan for the Fall 2012 show with the addition of two tables to be located where the Cake Dive was in 2011. Second by Erickson and approved by unanimous vote.

D. Advertising/Marketing Report: Sandee Moss reported the Advertising and Marketing Committee met on Wednesday, June 13. Chelsi Coldiron of Astin Mansion is now a member of the Committee. The Committee recommended that a SEPA member(s) assist in the "social marketing" of the Association via Facebook. The creation of a Blog on the Association website was recommended and referred to the Website Committee. Moss and Harris presented a proposal for member sponsored advertising at local movie theaters. After discussion, Rollins moved to develop a detailed proposal and report back to the board. Second by Wilson and approved by unanimous vote.

E. Website Report: Harris reported the Website Committee will meet at 6:30pm on Tuesday, June 26 at Sandee's Sweets. All Board Members are invited to attend. The Committee will discuss a proposal to create a second website focused on Events and Parties.

F. Special Project Reports:

1. Person presented the proposed budget for the 2012 Fall Bridal Show and Benefit. After a brief discussion, Person moved to approve the budget, second by Moss, approve by unanimous vote. McCormick moved to keep the exhibitor booth fees the same as last year, at \$325 for ballroom center without electricity and \$425 for ballroom wall with electricity. Second by Moss and approved by unanimous vote.
2. McCormick reported that she received no replies from her requests to past brides for advice to future brides. Members of the Association will be asked to furnish questions and answers to create content for the Association website.
3. Wilson reported that he only received two replies to his email request for members to submit comments about the show rules. The email will be sent a second time to provide the members with another opportunity to comment.
4. Baze reported that the edited text for the membership brochure had been submitted to the Advertising and Marketing Committee. A revised membership window decal sample has been ordered.

G. Special Investigation Committee Report: The report is attached and incorporated by this reference.

V. New Business:

A. Participation in Aggieland Market: Harris reported the annual Aggieland Market takes place on A&M campus in August. The Association participated in Aggieland Market a few years ago, but the majority of attendees are college freshmen and were not interested in anything "bridal" related. It was proposed to

participate again this year, but market our member's products and services as "event and party" related. Moss stated the Advertising and Marketing Committee would look into it. No action was taken.

- B. Bylaws Committee: Harris reported the Bylaws committee will meet at 6:30pm on Tuesday, July 10 at Sandee's Sweets in College Station. The membership will be invited to this meeting.
  
- C. Investigative Committee Report: Motion was made by Erickson to enter the following statement into the minutes of the meeting. The Board of Directors has reviewed the Report and Recommendations submitted by the Special Investigative Committee dated April 17, 2012 and the minutes of the Committee's three meetings. The Report and the minutes contain no evidence that any Bylaws violations occurred and contain no evidence that the Board failed to prevent any Bylaws infractions. Therefore, the Board of Directors agrees with the recommendation of the Committee that all participants are exonerated, no further consequences are necessary and no punishment should be handed out. All recommendations of the Committee were acted upon by the Board at the May 15, 2012 meeting. This matter is closed. Second by Rollins. Approved by unanimous vote.

VI. Adjournment: Meeting was adjourned by Harris at 8:45pm

## **Bridal Association of the Brazos Valley**

### **MINUTES**

#### **Monthly Board Meeting**

**6:30pm, Tuesday, July 17, 2012**

**Sandee's Sweets, College Station, TX**

- I. Call to Order: President Tim Harris called the meeting to order at 6:30pm. The following officers and directors were present: Tim Harris, Travis Rollins, Sandee Moss, Danny Boyle, Lisa Wantuck (via phone), Greg Wilson and Lacey Baze. In the absence of the Secretary, Harris volunteered to act as Secretary Pro-Tem for this meeting.
- II. Additions to Agenda: There were no additions to the agenda.
- III. Minutes: Motion by Moss to approve the June, 2012 Board Meeting Minutes, second by Rollins, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Danny Boyle presented the Membership Report with renewal information from Lisa Wantuck. As of June 17, there were 86 member renewals, 6 member resignations and 24 members who had not yet renewed. Swank Audio Visual was approved for membership, motion by Baze, second by Moss, unanimous vote. Bliss Designer Events has moved outside the jurisdiction as defined in the Association by-laws and requested to be allowed to renew their membership anyway. Motion was made by Rollins and second by Boyle to not renew Bliss Designer Events as the Board has no authority to grant waivers of membership requirements set forth in the Association bylaws. Motion was approved by unanimous vote. There was discussion concerning the Association policy in regards to Additional Profiles on the website, action was postponed until the August meeting by consensus.
  - B. Financial Report: Wantuck presented the financial report and the report was filed with the Secretary.
  - C. Events/Shows Report: Harris reported that Same As Last Year Exhibitor Registration for the 2012 Fall Bridal Show and benefit will begin at 8:00am on Tuesday, July 31, 2012 and end at 6:00pm on Monday, August 6, 2012. Open Registration will begin at 8:00am on Tuesday, August 7 and continue until all tables are sold. Wantuck reported on the matter of designated charities for our 2013 shows that was tabled at the June Meeting. Following her report and a brief discussion, motion was made by Wantuck and second by Rollins to table the matter until the August meeting to allow the new information to be presented to the Board Members who were absent before a vote is taken, approve by unanimous vote.
  - D. Advertising/Marketing Report: Moss reported the Advertising and Marketing Committee will hold their next meeting on Wednesday, August 1. A SEPA representative will be present at that meeting to discuss their assistance with our advertising and marketing.

- E. Website Report: Harris reported the Website Committee met on Tuesday, June 26 at Sandee's Sweets. The meeting was an open discussion about the proposed Event website. No recommendations were made. Research into the proposal will continue.
- F. By Laws Committee Report: Harris reported the By Laws Committee met on Tuesday, July 10, 2012 at Sandee's Sweets. The meeting was an open discussion about By Laws changes that have been recommended by members or referred to the Committee by the Board. Following discussion on each item, the Committee arrived at a consensus for that item. Draft proposals for amendments will be written and distributed to the Committee members. The Committee's goal is to make all recommendations to the Board in time for proposed By Laws Amendments to be voted on by the membership at the Fall Banquet in October.
- G. Special Project Reports:
1. Wilson reported on the ongoing review of the Show Rules and made recommendations for changes. Following discussion, the board acted on the following recommendations:
    - a. "Quartet and Harpist exhibitors may be assigned an exhibit space in the lobby or entry area. In that assigned exhibit space, the exhibitor may play acoustical (non amplified) string instruments. Assignment of such space is subject to availability. If there is more than one exhibitor assigned such space, the Show Boss shall determine a schedule for the exhibitors to alternate playing music." This rule applies to both the Fall and Spring Shows. Motion to approve was made by Moss, second by Rollins and approved by unanimous vote.
    - b. "Dance Instructor exhibitors may be assigned an exhibit space outside the main exhibit hall. In that assigned exhibit space, the exhibitor may play music and dance. Assignment of such space is subject to availability. The Show Boss shall determine the appropriate volume of music for the setting." This rule applies to the Fall Show only. Motion to approve was made by Moss, second by Baze and approved by unanimous vote.
    - c. "In the event of a dispute regarding the rules on show day, the ruling of the Show Boss shall be final." This is an amendment to General Show Rule #16 and applies to both the Fall and Spring Shows. Motion to approve was made by Wilson, second by Rollins and approved by unanimous vote.
    - d. "Exhibitors at the Bridal Show are prohibited from producing or participating in any other event on the premises of the Bridal Show on the day of the Bridal Show." This rule applies to both the Fall and Spring Bridal Shows. Motion to approve was made by Boyle, second by Baze and approved by unanimous vote.
  2. Baze reported that the edited text for the membership brochure had been submitted to the Advertising and Marketing Committee. A revised membership window decal sample has been ordered.

V. New Business:

A. Show Boss Report: Wantuck moved to reconsider action taken at the June Board Meeting in regards to prize drawings at the Fall Show. She pointed out some issues, based on her experience at prior shows, and recommended changes to the prize drawings. After some discussion, the final motion by Wantuck to reconsider and modify the prize drawings approved by the Board in June by not requiring the bride to be present to win, only call one name in a brief announcement, not roll unclaimed prizes into the grand prize and verify that all winners are indeed brides before awarding the prize certificate. Motion was second by Rollins and approve by unanimous vote.

B. Cottage Food Law: Potential issues in regards to the "Cottage Food Law" were discussed. It is current Board policy, adopted in April, 2012, that "a food vendor must have a valid state or local health permit in order to be eligible for membership in the Association". This matter was referred to the By Laws Committee.

VI. Adjournment: Meeting was adjourned by Harris at 9:16pm

## **Bridal Association of the Brazos Valley**

### **MINUTES**

#### **Monthly Board Meeting**

**6:30pm, Tuesday, August 21, 2012**

**Sandee's Sweets, College Station, TX**

- I. Call to Order: President Tim Harris called the meeting to order at 6:30pm. The following officers and directors were present: Tim Harris, Travis Rollins, Sandee Moss, Danny Boyle, Peggy Erickson, Lisa Wantuck (via phone), Amy McCormick, Alexi Person and Greg Wilson. SEPA representatives present: Becca Alderman and Catherine Roepke .
- II. Additions to Agenda: There were no additions to the agenda.
- III. Minutes: Motion by Moss to approve the July, 2012 Board Meeting Minutes, second by Wilson, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Danny Boyle presented the Membership Report. Five new member applicants for consideration. Joshua Landman of Purple Cow Photo Booths, Sherry Wine of Texas A&M University Center, Shannon Metzger of Amazing Grace Photography, Megan McMullen of Megan McMullen Photography and Laresha Williams of Sweet Stuff Dessert Bars. Boyle verified that all applicants meet the qualifications for membership. Motion by Moss to accept all five applicants as members in the Association, second by Wilson, approved by unanimous vote.
  - B. Financial Report: Wantuck presented the financial report and the report was filed with the Secretary.
  - C. Events/Shows Report: Harris reported that several exhibitors had raised a question about Rule 2.2 in the Fall Show rules, that it was not consistent with practice at prior shows. Motion was made by Wilson to delete the sentence, "You may place display items directly behind the table on the floor but NOT in the space between tables", second by Boyle, approved by unanimous vote.
  - D. Advertising/Marketing Report: Moss proposed that a "Show Guide" should be created prior to each Bridal Show and Benefit, in a magazine style, to offer members an affordable means to advertise within the community, raise awareness in advance of our shows and promote our members within the community. Erickson moved for the Advertising and Marketing Committee to draft a proposal, second by McCormick, approved by unanimous vote. Moss stated a proposal would be ready for the September Board meeting.
  - E. Website Report: There was discussion concerning the Associations Facebook and Twitter accounts. SEPA members have recently begun to assist with Facebook and Twitter. Details about how everything will be handled are still under development. McCormick moved that members should submit items they wish to be Tweeted about, no excessive submits, allowable number of submits by a member within a given period to be determined by the Advertising and



Marketing Committee based on member response. Motion was seconded by Moss and approve by unanimous vote.

F. By Laws Committee Report: Harris reported the By Laws Committee has recommended seven amendments to be presented to the membership for action at the Fall Banquet and Business Meeting. The recommended amendments were read to the Board (First Reading) and a brief discussion followed. Harris agreed to research in response to some questions that arose about one of the recommended. Action on the recommended amendments will be taken at the September Board meeting.

G. Special Project Reports:

SEPA representative Becca Alderman reported for Baze. The final Membership Certificate and Window Decal were presented to the board

V. New Business:

A. Board Meeting Time Change: Motion was made by Rollins to change the Board Meeting time from 6:30pm to 6:00pm. Second was made by Moss and approved by unanimous vote.

B. Fall Banquet: Erickson reported the 2012 Fall Banquet and Business Meeting will be held on Tuesday, October 9, 2012, 6:00pm at Briarcrest Country Club. The cost to the Association is \$25 per person, inclusive. Motion was made by Erickson and second by Boyle to set the cost per member attending at \$15 per person, limit 2 per membership with additional persons at \$25 each. Motion was approved by unanimous vote.

VI. Adjournment: Meeting was adjourned by Harris at 8:19pm

## **Bridal Association of the Brazos Valley**

### **MINUTES**

#### **Monthly Board Meeting**

**6:30pm, Tuesday, September 18, 2012**

**Sandee's Sweets, College Station, TX**

- I. Call to Order: President Tim Harris called the meeting to order at 6:02pm. The following officers and directors were present: Tim Harris, Travis Rollins, Sandee Moss, Danny Boyle, Peggy Erickson, Lisa Wantuck (via phone), Amy McCormick, Alexi Person, Lacy Baze and Greg Wilson. .
- II. Additions to Agenda: There were no additions to the agenda.
- III. Minutes: Motion by McCormick to approve the August, 2012 Board Meeting Minutes, second by Boyle, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Danny Boyle presented the Membership Report. There are no new members since the last board meeting, there is one recent member prospect.
  - B. Financial Report: Wantuck presented the financial report and the report was filed with the Secretary.
  - C. Events/Shows Report: Rollins reported the Events Committee is researching alternative venues for the 2013 and beyond Fall Shows. A report with recommendation will be presented at the October board meeting.
  - D. Advertising/Marketing Report: Moss presented a concept proposal for the new Show Guide. Motion was made by Moss and seconded by Person to present the concept to the membership at the Fall Banquet. After brief discussion, motion was approved by unanimous vote.
  - E. Website Report: Harris reported the online ticket sales and exhibitor registrations went smoothly.
  - F. By Laws Committee Report: Harris presented the seven bylaws amendments proposed by the ByLaws Committee to the board for a second reading and discussion. Harris presented new information he learned, in response to questions posed at the August board meeting, about the amendment concerning food vendor licenses. It was suggested by Harris that more time is need to further research the matter and possibly have a legal opinion on it. Motion was made by Moss and second by Rollins to refer the other six proposed amendments to the membership for action at the Fall Banquet and table the amendment concerning food vendor licenses for further research. After brief discussion, the motion was approved by unanimous vote.
  - G. Special Project Reports:

Motion by Wilson to establish a show rule that exhibitors are not allowed to have live animals at the Bridal Shows. Second by Person. After brief discussion, motion was approved by unanimous vote.

V. New Business:

- A. Fall Banquet: Erickson reported the 2012 Fall Banquet and Business Meeting will be held on Tuesday, October 9, 2012, 6:00pm at Briarcrest Country Club. The cost to the Association is \$25 per person, inclusive. The cost per member attending at \$15 per person, limit 2 per membership with additional persons at \$25 each.

VI. Adjournment: Meeting was adjourned by Harris at 7:04pm

## **Bridal Association of the Brazos Valley**

### **MINUTES Monthly Board Meeting 6:00pm, Tuesday, October 16, 2012 Sandee's Sweets, College Station, TX**

- I. Call to Order: President Tim Harris called the meeting to order at 6:02pm. The following officers and directors were present: Tim Harris, Travis Rollins, Sandee Moss, Alexi Person, Amy McCormick and Greg Wilson. SPEA representatives Catherine Ropke, Becca Alderman and Brittany Sullivan were present.
- II. Additions to Agenda: There were no additions to the agenda.
- III. Minutes: Motion by Rollins to approve the September, 2012 Board Meeting Minutes, second by McCormick, approved by unanimous vote. Motion was made by Rollins to approve the 2012 Fall Banquet and Business Meeting Minutes, seconded by Person, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: In the absence of Boyle, Harris presented a report that was emailed to him by Boyle. The Membership Committee is working on a membership drive with the help of SEPA. Membership applicant Regina South of Fruit Your Fancy appeared for membership approval. Motion by Moss to accept Fruit Your Fancy as a member, second by Person, approved by unanimous vote.
  - B. Financial Report: Wantuck presented the financial report and the report was filed with the Secretary.
  - C. Events/Shows Report: Rollins reported the Events Committee recommended the 2013 Fall Bridal Show and Benefit be held at The Brazos County Expo Ballroom. Motion by Rollins to approve, second by McCormick. After discussion, motion was approved by unanimous vote. The date for the Fall Show is Sunday, September 22, 2013.
  - D. Advertising/Marketing Report: Moss reported the Advertising and Marketing Committee is working on the final proposal for the Membership Guide. Motion by McCormick and second by Moss for the Committee to make a complete proposal for action of the Board at the November meeting. Following discussion, motion was approved by unanimous vote.
  - E. Website Report: Harris reported the need for review of existing categories and possible additions of new categories on the website. After discussion, it was the consensus of the Board that the Website Committee should conduct a review and report back at a later date.
- V. Other Business:
  - A. Board Member Eligibility for Door Prizes at Banquets: Rollins asked if Board Members should be eligible for the "Free Booth" door prize drawing that is held at each Banquet. After discussion, Rollins moved that Board Members are not

eligible for the "Free Booth" door prize drawings at Banquets, second by Person.  
Approved by unanimous vote.

- B. November Board Meeting Date: Harris reported the regularly scheduled date for the November Board Meeting (Tuesday, November 20, 2013) is on the week of Thanksgiving. After discussion, motion was made by Harris to reschedule the November Board Meeting for 6:00pm, Tuesday, November 13, 2013, second by Moss. Approved by unanimous vote.

VI. Adjournment: Meeting was adjourned by Harris at 7:53pm



Annual Fall Banquet and Business Meeting  
Tuesday, October 9, 2012 at Briarcrest Country Club

Meeting Minutes

Call to Order

Tim J Harris, President called to order the Fall Banquet and Business Meeting of the Bridal Association of the Brazos Valley at 7:00pm at Briarcrest Country Club.

Agenda

Tim Harris opened the meeting with a Welcome to the membership. Dinner followed.

Lisa Wantuck presented a check for \$1000 to the SEPA (Student Event Planners Association of Texas A&M) and a check for \$4,000 to Pink Alliance. These were the BABV charity donations from the Fall Bridal Show and Benefit.

Peggy Erickson thanked everyone who contributed to the banquet and those worked on the Meetings and Banquet Committee

A report on the Fall Bridal Show and Benefit was presented by Travis Rollins.

The Membership Report was presented by Danny Boyle. He welcomed new members who have joined the Association since the Spring Banquet.

Sandee Moss presented a report on the proposed show/membership guide.

Tim Harris presented his President's remarks and asked those present to complete a survey for him. The survey included questions about the proposed show/membership guide, bridal show attractions and a proposal to change the booth sizes at the Spring show. Harris answered questions in response to the survey and stated several times that the survey was simply seeking member opinions on the various subjects as a measure of member interest. It was an informal survey conducted by the President and not sanctioned by the Association or the Board of Directors.

Tim Harris presented six proposed By-laws Amendments. The proposed amendments were written by the ByLaws Committee and referred to the Board of Directors, who in turn voted to submit the six proposed amendments to the membership at the Fall Banquet for their action.

Proposed Amendment One is to establish a requirement for annual financial audit. During discussion, Bill Wantuck asked if the cost of such an audit would be prohibitive and if other more cost effective measures had been considered. Kathy Norwood moved to table the amendment for further study, second by Stella Nolen. Motion to table was approved by voice vote of the members present.

Proposed Amendment Two is to create an annual membership business meeting. Motion to adopt the amendment by Lacy Baze and second by Sandee Moss. Following brief discussion, motion was approved by voice vote of the members present.

Proposed Amendment Three is to move the annual elections to the annual business meeting which was created with amendment two. Motion to adopt the amendment by Sandee Moss and second by Chelsi Coldiron. Following brief discussion, motion was approved by voice vote of the members present.

Proposed Amendment Four is to establish eligibility requirements for serving on the board of directors. Motion to adopt the amendment by Travis Rollins and second by Julie Porter. Following brief discussion, motion was approved by voice vote of the members present.

Proposed Amendment Five is to change the nomination process for elections. Motion to adopt the amendment by Lacy Baze and second by Steve Porter. Following brief discussion, motion was approved by voice vote of the members present.

Proposed Amendment Six is to clarify the meaning of "member in good standing". Motion to adopt the amendment by Sandee Moss and second by Julie Porter. After brief discussion, the motion was approved by voice vote of the members present.

Lisa Wantuck held the drawing for door prizes. The Grand Prize of a Free Exhibitor Table at the 2013 Spring Bridal Show and Benefit was won by Lacy Baze of Details Party Rental.

Adjournment

The meeting was adjourned at 8:55pm

Attachment: Proposed ByLaws Amendments

## Bridal Association of the Brazos Valley

### MINUTES

#### Monthly Board Meeting

6:00pm, Tuesday, November 13, 2012

Sandee's Sweets, College Station, TX

- I. Call to Order: First Vice-President Travis Rollins called the meeting to order at 6:08pm. The following officers and directors were present: Tim Harris, Travis Rollins, Sandee Moss, Lacey Baze, Danny Boyle, Amy McCormick and Greg Wilson.
- II. Additions to Agenda: There were no additions to the agenda.
- III. Minutes: Motion by Wilson to approve the October, 2012 Board Meeting Minutes, second by Moss, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Boyle presented a report there have been four recent new potential member inquiries. The Membership Committee met on November 12, 2012 and are working on a membership drive with the help of SEPA.
  - B. Financial Report: Moss presented the financial report and the report was filed with the Secretary.
  - C. Events/Shows Report: Harris and Rollins presented three floorplan proposals for the 2013 Spring Bridal Show and Benefit. The goal of each proposal was to increase the number of exhibitor booths in the show with the best traffic flow. Following a brief discussion, motion was made by McCormick and seconded by Moss to approve floorplan prpopsal "C" pending approval of The Expo. Motion passed on unanimous vote. The proposed budget and booth fees for the 2013 Spring Bridal Show and Benefit were presented by Harris for Person. There were no significant changes from the 2012 Show. Motion by Boyle, second by Wilson, to approve. Passed by unanimous vote .
  - D. Advertising/Marketing Report: Moss and McCormick presented the Advertising and Marketing Committee is final proposal for the Membership Guide. The goal of the Membership Guide is to offer every member the opportunity to participate in the publication, without regard to the size of their business. The initial publication of the Membership Guide will be funded by the Association, it will be a six inches by nine inches, in full color, each member will receive a one-third page ad at no charge, general content of interest to brides will be in "bit size chunks", it will be neutral as not to promote certain members over others, and contributor credits only on the contents page. The budget for the initial publication will be no more than twelve thousand dollars. Motion was made by Baze and seconded by McCormick to approve the proposal and authorize the expenditure. Following discussion, the motion was approved by unanimous vote.
  - E. Website Report: Harris reported there was an attempted SQL Injection Attack on the ido-ido.org website on October 25, 2012. The attack, which was a "denial of service" type attack did not harm the website in any way. There was some inconvenience of our membership during the attack, as they received numerous false bride registration emails. Harris reported the quick response by eSiteful



prevented our members from being inundated by emails as a result of the attack. Harris moved and Boyle seconded, to approve payment of the invoice from eSiteful for their assistance to us during the attack. Harris reported that a member who had previously registered five domain names had turned those domains over to the Association for our resolution. Motion was made by McCormick, second by Boyle, to transfer to the Association and renew domain names "BV Bride.com" and "BV Bride.net". Motion was approved by unanimous vote. Motion was made by Boyle, second by McCormick, to allow the other three domains to expire. Motion was approved by unanimous vote.

V. Other Business:

- A. Ethics Complaint: A member appeared before the board to make an ethics complaint against another member. After hearing the complaint, followed by a discussion of great length, motion was made by McCormick, second by Boyle, that letters be sent by the President, on behalf of the Board, to both the member who made the complaint and the member the complaint is against, the content of letters and this matter to be kept confidential. Following even more discussion at length, the motion was approved by unanimous vote.
- B. Membership Holiday Party: Moss reported for Erickson, the membership holiday party will be on December 11, 2012 at Pebble Creek Country Club. Cocktail hour from 6am to 7pm, gift exchange from 7pm to 8pm.

VI. Adjournment: Meeting was adjourned by Rollins at 8:33pm