

**Bridal Association of the Brazos Valley**  
**Monthly Board Meeting Minutes**  
**6:00pm, Tuesday, January 20, 2015**  
**The Hilton, College Station, TX**

- i. Call to Order: Tim Harris called the meeting to order at 6:00pm. The following officers and directors were present: Travis Rollins, Leah Smith, Crystal Littrell Beato, Alexi Person, Suzy Hankins, Lauren Fox, Lacey Baze, and Lisa Wantuck. SEPA Representatives present: Briana Whitsett and Ashley Merchant.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Travis Rollins to approve the November 2014 Board Meeting Minutes after adding Leah Smith into the present members list. It was 2<sup>nd</sup> by Leah Smith, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:

New Members:

    1. Fidelis Photography – Tim Douglass, previously resigned in good standing and is being reinstated.
    2. Napa Flats – Tara Upshaw
    3. Pigmint Paper Co. – Rebecca Villarreal
    4. San Angel Photo – Miguel & MaryAnn
    5. Amish Barn at Edge – Kristy Becker
    6. Cake My Day Bakery – Steve Paiyou

Alexi Person moved to approve all members with a 2<sup>nd</sup> from Suzy Hankins for unanimous approval.
  - B. Financial Report: Attached
  - C. Website Report: Discussion on technical problems with bridal show registration and blog posting.
  - D. Advertising/Marketing Report: Discussion about billboards and a possible new TV station.
  - E. Events & Shows: None
  - F. Elections Committee: Leah Smith, Travis Rollins, and Sandra Schaefer are the committee members. Travis Rollins moved to grant Lauren Fox, Jared Salvato, and Thomas Ross an eligibility waiver that would allow them to serve on the board if nominated. The motion was 2<sup>nd</sup> by Lacey Baze and approved. Lauren Fox abstained from voting on this matter.
- V. Other Business: Lisa Wantuck will be in Orlando on business during the spring show – Ricky Ryan will be filling in as Show Boss.

Adjournment: Meeting was adjourned by Tim Harris at 7:37 pm

**Bridal Association of the Brazos Valley  
Annual Membership Business Meeting  
6:30pm, Tuesday, January 27, 2015  
Brazos Cotton Exchange, Bryan, TX**

- I. Call to Order: Tim Harris called the meeting to order at 6:45pm.
  
- II. Welcome: Tim Harris briefly welcomed members and thanked them for attending such an important meeting.
  
- III. Reports:
  - A. Financial: Presented by Tim Harris, and attached.
  - B. Membership Report: Presented by Leah Smith. She handed out contact information for the current members of BABV as well as a list of the 25 new members from 2014.
  - C. Shows Report: Presented by Travis Rollins. Travis presented numbers from the previous 2 shows in 2014 and noted that the number of brides were up 12% in the 2014 year.
  - D. Marketing Report: Presented by Travis Rollins.
  - E. Business After Hours: Travis Rollins introduced a new event for BABV this year with the Chamber of Commerce. We will be hosting a business after hours on June 18 @Traditions from 5:30-7pm.
  
- IV. Elections: The elections committee was comprised of Travis Rollins, Leah Smith, and Sandra Schaefer. Travis thanked the attendees for their participation in the election process this year and noted that it was a huge increase over years past.  
Voting ballots were collected and counted during the Presidents remarks with the following results.  
  
Newly Elected Board Members include:  
Paula Coats of Astin Mansion  
Erin Joyner of Wonderfully Wed  
Jared Salvato of Fancy Flushes  
  
Other Positions not requiring a vote include:  
1<sup>st</sup> Vice President / President Elect – Larry Winkler of Inn at Quarry Ridge  
3<sup>rd</sup> Vice President/ Marketing – Thomas Ross of Thomas Ross Photography  
Treasurer – Lauren Fox of Hilton College Station
  
- V. Presidents Remarks: Tim Harris made remarks on looking ahead to the future of the BABV. His recommendation to the general membership was to increase advertising in an effort to draw in more brides to the new website. He also invited general members to attend the final two board meetings of the term where we will be discussing the future growth of the BABV.
  
- VI. Travis Rollins introduced the new board members listed above.
  
- VII. Lisa Wantuck conducted the drawing for a \$100 BABV Gift Card and the winner was Peggy Ericksen of Pebble Creek Country Club.
  
- VIII. The meeting was adjourned by Tim Harris at 7:32 PM

**Bridal Association of the Brazos Valley**  
**Monthly Board Meeting Minutes**  
**6:00pm, Tuesday, February 17, 2015**  
**Hilton Hotel, College Station, TX**

- i. Call to Order: Tim Harris called the meeting to order at 6:00pm. The following officers and directors were present: Travis Rollins, Leah Smith, Crystal Littrell Beato, Suzy Hankins, Lauren Fox, Lacey Baze, and Lisa Wantuck. SEPA Representatives present: Ashley Merchant. Members present: Thomas Ross, Jared Salvato, Larry Winkler, and Erin Joyner.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Lacey Baze to approve the January 2015 Board Meeting Minutes and 2015 Annual Business Meeting Minutes. It was 2<sup>nd</sup> by Travis Rollins, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report: Newest member Shannon Jones of Beautifully Done will be visiting the meeting next month, but has already joined the BABV.
  - B. Website Report: Discussion about eSiteful building list generator tools for use by the members and board. Quoted amount was \$100 per hour with each list request taking generally 1-2 hours each.  
Lacey Baze moved to allocate funds necessary to build an alphabetical list of all current BABV members, to be available for download. The motion was 2<sup>nd</sup> by Travis Rollins for unanimous approval.
  - C. Financial Report: Presented by Lisa Wantuck and attached.
  - D. Advertising/Marketing Report: Travis presented the attached Bridal Show & Benefit Feedback and Media Comparison sheet, showing responses from members and brides.
  - E. Events & Shows:

Note: 167 brides attended the spring show.

Non-Member Exhibitor Rules: Discussion about the shows committee putting together a non-member expectations document to ensure that all non-member show participants are on the same page and miscommunication is minimized.

Pink Alliance and the Radio Personality present at the next show will be receiving a complimentary table (not a booth space) along the front wall of the exhibit hall.

Spring 2016 Bridal Show: Three Dates are available from the Expo and a preference ranking must be submitted. The board discussed and decided that the following order is optimal. February 28, 21, then 7<sup>th</sup>. Travis Rollins moved to approve the selections. The motion was 2<sup>nd</sup> by Lacey Baze for unanimous approval.

The Spring Banquet will be held April 7, 2015 at the Hilton Garden Inn.

Travis Rollins moved to donate the \$8,680 in ticket sales from the Spring Bridal Show to Pink Alliance. It was 2<sup>nd</sup> by Leah Smith for unanimous approval and will be presented at the Spring Banquet.
- V. Other Business:

Suzy Hankins formally invited the board to hold its March 17<sup>th</sup> meeting at the Ant Street Inn in Brenham, TX. Moving locations requires approval from the board so Suzy moved to relocate for the April meeting with a 2<sup>nd</sup> from Travis Rollins for unanimous approval.

Tim Harris moved to approve \$750 for the bridal show banner replacement. It was 2<sup>nd</sup> by Suzy Hankins for unanimous approval.

Adjournment: Meeting was adjourned by Tim Harris at 8:03 pm

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, March 24, 2015**

**Hilton, College Station, TX**

- i. Call to Order: President Tim Harris called the meeting to order at 6:20pm. The following officers and directors were present: Travis Rollins, Alexi Person, Crystal Beato, Lauren Fox, Lisa Wantuck. Elected Board Members : Larry Winkler, Paula Coats, and Erin Joyner.
- II. Additions to Agenda: none
- III. Minutes: Motion by Suzy Hankins to approve the February 2015 Board Meeting Minutes, Motion was second by Alexi Person and approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:

Motion for Diana Connor to act as an independent contractor recruiter of new members for the Bridal Association of the Brazos Valley with the following stipulations.

    - 1) New member dues are set at \$475.
    - 2) Recruiter shall be paid a one time commission of 35% on new memberships sold by the recruiter.
    - 3) Commission shall be paid monthly, following each regular Board Meeting, after the new members have paid and been accepted by the Board.
    - 4) Recruiter is asked to focus on “non-traditional” types of members first. Businesses who offer products or services to those who are getting married or recently married.
    - 5) Recruiter does not have exclusive rights to recruit for BABV. BABV reserves the right to recruit via our website, member referrals and other methods as we have in the past.
    - 6) Recruiter shall be paid a one time 10% commission on Bride’s Guide ad upgrades sold to new members.
    - 7) Lisa Wantuck, BABV Business Manager, will act as point of contact with the recruiter concerning new membership applications, payments and any other matters.

Motion made by Rollins, second by Hankins, passed by unanimous vote of Board Members present.

Motion by Travis Rollins to approve the attached 2015-2016 Member Dues and Fees Schedule. The motion was 2<sup>nd</sup> by Crystal Beato for unanimous approval by board members present.

Presentation from Peggy Higgins from Top That Cake Design regarding the Cottage Food Law changes in recent years, and many potential members for the association that fall within the law. Motion was made by Alexi Person to refer the information to the bylaws committee with a positive recommendation. It was 2<sup>nd</sup> by Suzy Hankins for a unanimous approval.
  - B. Financial Report: Attached
  - C. Events/Shows Report: Spring bridal show date is set for February 28, 2016.

D. Advertising/Marketing Report: BABV will be hosting a Chamber Business After Hours on June 18, 2015 at Traditions.

V. Other Business: The board discussed the idea of including Milam and Leon Counties in the eligible BABV member area. Travis Rollins moved to refer the idea to the by-law committee with a positive recommendation. The motion was 2<sup>nd</sup> by Crystal Beato for unanimous approval.

Adjournment: Meeting was adjourned by Tim Harris at 8:19 pm.

**Annual Spring Banquet and Business  
Meeting Tuesday April 7, 2015 at Hilton  
Garden Inn**

**Banquet Minutes**

Tim Harris, President welcomed members and guests to the 2015 Spring BABV Banquet held at Hilton Garden Inn at 7:00pm and introduced Travis Rollins as the incoming president to take over proceedings.

Erika Pinner welcomed guests to the hotel and remarked on the venues features, then dinner was served by Hilton Garden Inn.

After the meal Travis recognized those board members who were leaving, including Tim Harris, Alexi Person, Peggy Erickson, and Lacey Baze.

Ashley Merchant accepted a \$1000 check on behalf of SEPA.

Pink Alliance board members accepted a donation check for \$8680.

Lisa Wantuck conducted the Fall 2015 Bridal Show Booth door prize and the winner was Cakes by Blondie!

The banquet was adjourned at 8:07 pm by Travis Rollins.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, April 21, 2015**

**Hilton, College Station, TX**

- I. Call to Order: President Travis Rollins called the meeting to order at 6:03 pm. The following officers and directors were present: Tim Harris, Crystal Beato, Lauren Fox, Suzy Hankins, Larry Winkler, Jared Salvato, Leah Smith, and Lisa Wantuck. Former Board Member Alexi Person, and SEPA members Ashley Merchant and Ashley Petty. Guests: Todd Wellmann.
  
- II. Additions to Agenda: none
  
- III. Minutes: Motion by Tim Harris to approve the March 2015 Board Meeting Minutes, as well as the Spring 2015 Banquet Minutes. Motion was second by Leah Smith and approved by unanimous vote.
  
- IV. Old Business:
  - A. Membership Report:  
Leah Smith presented a prospective member Todd Wellmann with Puttin' on the Hitz. Also presented, but not present, was prospective member European Wax Center.  
  
Tim Harris made a motion to accept both members into active status. The motion was 2<sup>nd</sup> by Suzy Hankins for unanimous approval by the board.
  
  - B. Financial Report: Attached
  
  - C. Events/Shows Report: None
  
  - D. Advertising/Marketing Report: None
  
  - E. Website Report: None
  
- V. Other Business: Policy Review – Tim Harris is currently working on creating a policy/procedures manual for the board and future boards to use as a guide.

Adjournment: Meeting was adjourned by Travis Rollins at 7:18 pm.



**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, April 21, 2015**

**Hilton, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:05 pm. The following officers and directors were present: Tim Harris, Crystal Beato, Lauren Fox, Thomas Ross, Suzy Hankins, Larry Winkler, Erin Joyner, Paula Coats, Jared Salvato, Leah Smith, and Lisa Wantuck.
  
- II. Additions to Agenda: none
  
- III. Minutes: Motion by Erin Joyner to approve the April 2015 Board Meeting Minutes with a correction to the adjourning president. The motion was second by Jared Salvato and approved by unanimous vote.
  
- IV. Old Business:
  - A. Membership Report:
  
  - B. Financial Report: Monthly and 2016-2016 Annual Budgets are attached in minutes. After budget reviews and a correction to the advertising budget, Suzy Hankins motioned to approve the 2015-2016 Preliminary Budget. The motion was second by Thomas Ross for unanimous approval.
  
  - C. Events/Shows Report: None
  
  - D. Advertising/Marketing Report: None
  
  - E. Website Report: Tim Harris is looking for new possible email options due to an increase in the price with our current host.
  
- V. Other Business: Business After Hours – the committee is looking for possible door prizes for the event being held June 18<sup>th</sup>, 2015.  
Goals – Suzy Hankins presented the attached 2015-2016 Board Goals sheet for discussion and review.

Adjournment: Meeting was adjourned by Travis Rollins at 7:53 pm.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, May 19, 2015**

**Hilton, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:05 pm. The following officers and directors were present: Tim Harris, Crystal Beato, Lauren Fox, Thomas Ross, Suzy Hankins, Larry Winkler, Erin Joyner, Paula Coats, Jared Salvato, Leah Smith, and Lisa Wantuck.
  
- II. Additions to Agenda: none
  
- III. Minutes: Motion by Erin Joyner to approve the April 2015 Board Meeting Minutes with a correction to the adjourning president. The motion was second by Jared Salvato and approved by unanimous vote.
  
- IV. Old Business:
  - A. Membership Report:
  
  - B. Financial Report: Monthly and 2016-2016 Annual Budgets are attached in minutes. After budget reviews and a correction to the advertising budget, Suzy Hankins motioned to approve the 2015-2016 Preliminary Budget. The motion was second by Thomas Ross for unanimous approval.
  
  - C. Events/Shows Report: None
  
  - D. Advertising/Marketing Report: None
  
  - E. Website Report: Tim Harris is looking for new possible email options due to an increase in the price with our current host.
  
- V. Other Business: Business After Hours – the committee is looking for possible door prizes for the event being held June 18<sup>th</sup>, 2015.  
Goals – Suzy Hankins presented the attached 2015-2016 Board Goals sheet for discussion and review.

Adjournment: Meeting was adjourned by Travis Rollins at 7:53 pm.

## Bridal Association of the Brazos Valley

### MINUTES

#### Monthly Board Meeting

6:00pm, Tuesday, June 16, 2015

Hilton Hotel, College Station, TX

- i. Call to Order: President Travis Rollins called the meeting to order at 6:04 pm. The following officers and directors were present: Travis Rollins, Larry Winkler, Tim Harris, Leah Smith, Thomas Ross, Crystal Littrell, Lauren Fox, Erin Joyner, Paula Coats, Jared Salvato, and Lisa Wantuck. SEPA representatives present: Ashley Petty. Guests Present: Mike Fitch.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Erin Joyner to approve the May 2015 Board Meeting Minutes, second by Leah Smith, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:
    - Membership Salesperson Update – Mike Fitch has accepted the position and will now be in charge of contacting/recruiting potential members for BABV. Please contact him at [mikefitch@yahoo.com](mailto:mikefitch@yahoo.com) with any leads.
    - New Members – Crystal Littrell moved to approve the following new membership applications. The motion was 2<sup>nd</sup> by Larry Winkler for unanimous approval.
      - i. Ronin Cooking, LLC – Bryan and Amanda Light
      - ii. Texas Best Selfie Event – Jon and Brittany Berryman
      - iii. Wind Dancer Retreat – The Zinglemans
  - B. Financial Report: Attached
  - C. Events/ Shows Report:

The Events Committee met on 5/21/15 and suggested the following. Suggestions which warranted/required board action have been noted and a roll call of committee meeting attendees is attached.

    1. Non-Member Exhibitor Rules should apply to all vendors participating in the bridal shows. This suggestion was put to motion by Tim Harris and was 2<sup>nd</sup> by Thomas Ross for unanimous approval.
    2. Rest areas will remain the same with the exception of minor table and chair layouts.
    3. BABV will provide a table for Pink Alliance.
    4. BABV will provide a table for the Radio Personality
    5. Advertising with vehicles in the parking lot is permitted, as long as it does not interfere with guest parking.
    6. Include information in the member show packet and rules that designate guest parking and recommended vendor parking. This was put to motion by Thomas Ross, and 2<sup>nd</sup> by Tim Harris for unanimous approval.
    7. Changes made for additional tables or electricity at shows after the online registration period will require a charge of \$50. This was put to motion by Thomas Ross, and 2<sup>nd</sup> by Leah Smith for unanimous approval.

8. Island exhibits need to have 360 degree visibility and no solid walls or draping. This was put to motion by Tim Harris and 2<sup>nd</sup> by Jared Salvato for unanimous approval.
9. BV Bride would like to do a Casting Call at the 2015 Fall Bridal Show.
10. Exhibitor lunches will be provided by Hilton College Station after a recommendation based on bids taken from the Business Manager, Lisa Wantuck. This was put to motion by Tim Harris and 2<sup>nd</sup> by Thomas Ross for unanimous approval, with the exception of Lauren Fox who abstained from voting.
11. Suggested doing a blog post for brides that includes “bridal show prep” information.

D. Advertising/Marketing Report:

-Tim Harris motioned to appoint Andrew Joyner as the new distribution coordinator, as well as to accept Kristen Smith’s resignation from the position as of the fall 2015 guide. The motion was 2<sup>nd</sup> by Larry Winkler for unanimous approval. Erin Joyner abstained from voting on this item.

E. Website Report: none

V. Other Business:

Adjournment: Meeting was adjourned by Rollins at 7:33 pm.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, July 21, 2015**

**Hilton Hotel, College Station, TX**

- i. Call to Order: President Elect Larry Winkler called the meeting to order at 6:00 pm. The following officers and directors were present: Tim Harris, Leah Smith, Thomas Ross, Crystal Beato, Lauren Fox, Paula Coats, Jared Salvato, and Lisa Wantuck.
- ii. Additions to Agenda: None
- iii. Minutes: Motion by Thomas Ross to approve the June 2015 Board Meeting Minutes, second by Lauren Fox, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:
    - New Members – Tim Harris moved to approve the following new membership applications. The motion was 2<sup>nd</sup> by Thomas Ross for unanimous approval.
      - i. Kristina Ross Photography
      - ii. The Collection
      - iii. Broken Arrow Ranch
      - iv. Specialties Photography
      - v. Baymont Inn & Suites
      - vi. Home 2 Suites
    - Resigning Memberships – Tim Harris moved to accept the attached 22 member resignations in good standing. Motion was 2<sup>nd</sup> by Jared Salvato for unanimous approval.
  - B. Financial Report: Attached
  - C. Events/ Shows Report: None
  - D. Advertising/Marketing Report:
    - Board read over the attached proposal from Bryan Broadcasting for a possible Model Casting Call at the fall show. It was decided that we needed more information in detail before making a decision.
    - Discussion about the formation of a Guide Committee formation and possible submission guidelines for brides/vendors.
  - E. Website Report:
    - We need more content for the blog!
- V. Other Business:

Adjournment: Meeting was adjourned by Winkler at 7:30 pm.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, August 18, 2015**

**Hilton Hotel, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:00 pm. The following officers and directors were present: Tim Harris, Leah Smith, Thomas Ross, Crystal Beato, Lauren Fox, Paula Coats, Jared Salvato, Larry Winkler, Erin Joyner.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Thomas Ross to approve the July 2015 Board Meeting Minutes, second by Leah Smith, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:
    - New Members – Tim Harris moved to approve the following new membership applications. The motion was 2<sup>nd</sup> by Larry Winkler for unanimous approval.
      - i. Title Boxing Club – William Thomas
      - ii. Advocare – Sara Borchgardt
      - iii. Brownstone Reserve – Joey Brown
      - iv. Scentsational – Angie Miller
      - v. Downtown Bryan Events

Travis Rollins motioned to approve Lisa Wantuck for the position of membership salesperson, with a 2<sup>nd</sup> from Tim Harris for unanimous approval.
  - B. Financial Report: Attached
  - C. Events/ Shows Report: None
  - D. Advertising/Marketing Report:
    - Board read over the revised proposal from Bryan Broadcasting for a possible Model Casting Call at the fall show. Thomas Ross motioned to approve the proposal with noted removal of the paragraph regarding Bride’s Guide cross-promotion. The motion was 2<sup>nd</sup> by Larry Winkler and was approved with 9 for and 1 against from Tim Harris. Proposal is attached.
    - A Bride’s Guide Sub Committee has been created, and is being led by Thomas Ross.
  - E. Website Report: None
- V. Other Business: Motion by Travis Rollins to hold the December 8 Christmas Party at Astin Mansion. Thomas Ross 2<sup>nd</sup> for unanimous approval.

Adjournment: Meeting was adjourned by Winkler at 8:30 pm.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, September 15, 2015**

**Hilton Hotel, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:00 pm. The following officers and directors were present: Tim Harris, Leah Smith, Thomas Ross, Crystal Beato, Lauren Fox, Jared Salvato, Larry Winkler, Erin Joyner, Suzy Hankins, and Lisa Wantuck. SEPA Representative: Ashley Petty
- ii. Additions to Agenda: None
- iii. Minutes: Motion by Tim Harris to approve the August 2015 Board Meeting Minutes, second by Larry Winkler, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:  
Lisa Wantuck respectfully declined the offer for Membership Salesperson.
  - B. Financial Report: Attached
  - C. Events/ Shows Report:  
Tim Harris moved to deny the request for a “playing of live music” exception for the 2015 fall bridal show. The motion was 2<sup>nd</sup> by Thomas Ross. Votes cast in favor with the exception of Larry Winkler.
  - D. Advertising/Marketing Report: None
  - E. Website Report:  
Tim is getting quotes from eSiteful for online Bride’s Guide display and blog posting.
- V. Other Business:

Adjournment: Meeting was adjourned by Rollins at 7:57 pm.

**Annual Fall Banquet and Business Meeting  
Tuesday October 6, 2014 at The Veranda**

**Banquet Minutes**

Travis Rollins, President welcomed members and guests to the 2015 Fall BABV Banquet held at The Veranda.

There were 60 members in attendance, representing 25 memberships.

Pink Alliance board members accepted a donation check for \$7,260.

Lisa Wantuck conducted the Spring 2016 Bridal Show Booth door prize and the winner was Royalty Pecan Farms!

The banquet was adjourned by Travis Rollins.



**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, October 20, 2015**

**Hilton Hotel, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:00 pm. The following officers and directors were present: Tim Harris, Leah Smith, Thomas Ross, Crystal Beato, Lauren Fox, Paula Coats, Jared Salvato, Larry Winkler, Erin Joyner, Suzy Hankins, and business manager Lisa Wantuck.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Thomas Ross to approve the July 2015 Board Meeting Minutes, second by Tim Harris, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:  
Larry Winkler moved to approve Town Place Suites for membership with a 2<sup>nd</sup> from Jared Salvato for unanimous approval.
  - B. Financial Report: Attached
  - C. Events/ Shows Report:  
Lisa Wantuck presented that the current credit card terminals are obsolete - Tim Harris moved to allocate funds for purchasing 2 new terminals at a cost of \$400 total. The motion was 2<sup>nd</sup> by Suzy Hankins for unanimous approval.
  - D. Advertising/Marketing Report:
    - The large banner is no longer allowed in B/CS and we are looking into Caldwell or Brenham locations for replacement.
    - Tim Harris moved to allocate \$500 to enter the Meeting Planners Showcase being held November 18, 2015 from 10-3. Larry Winkler 2<sup>nd</sup> the motion for unanimous approval.
  - E. Website Report:  
Larry Winkler moved to extend all expiring web domains on the attached list. Leah Smith 2<sup>nd</sup> the motion for unanimous approval.
- V. Other Business:
  - Thomas Ross moved to adopt the attached fee structure effective immediately. The motion was 2<sup>nd</sup> by Erin Joyner for unanimous approval.
  - Tim Harris moved to change the November board meeting to the 16<sup>th</sup> instead of the 17<sup>th</sup>. Motion was 2<sup>nd</sup> by Thomas Ross for unanimous approval.
  - Thomas Ross moved to have eSiteful hired to place the Bride's Guide online at \$130 per issue. The motion was 2<sup>nd</sup> by Larry Winkler for unanimous approval.

Adjournment: Meeting was adjourned by Rollins at 8:08 pm.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, October 20, 2015**

**Hilton Hotel, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:00 pm. The following officers and directors were present: Tim Harris, Leah Smith, Thomas Ross, Crystal Beato, Lauren Fox, Paula Coats, Jared Salvato, Larry Winkler, Erin Joyner, Suzy Hankins, and business manager Lisa Wantuck.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Thomas Ross to approve the July 2015 Board Meeting Minutes, second by Tim Harris, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:  
Larry Winkler moved to approve Town Place Suites for membership with a 2<sup>nd</sup> from Jared Salvato for unanimous approval.
  - B. Financial Report: Attached
  - C. Events/ Shows Report:  
Lisa Wantuck presented that the current credit card terminals are obsolete - Tim Harris moved to allocate funds for purchasing 2 new terminals at a cost of \$400 total. The motion was 2<sup>nd</sup> by Suzy Hankins for unanimous approval.
  - D. Advertising/Marketing Report:
    - The large banner is no longer allowed in B/CS and we are looking into Caldwell or Brenham locations for replacement.
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  - E. Website Report:  
Larry Winkler moved to extend all expiring web domains on the attached list. Leah Smith 2<sup>nd</sup> the motion for unanimous approval.
- V. Other Business:
  - Thomas Ross moved to adopt the attached fee structure effective immediately. The motion was 2<sup>nd</sup> by Erin Joyner for unanimous approval.
  - Tim Harris moved to change the November board meeting to the 16<sup>th</sup> instead of the 17<sup>th</sup>. Motion was 2<sup>nd</sup> by Thomas Ross for unanimous approval.
  - Thomas Ross moved to have eSiteful hired to place the Bride's Guide online at \$130 per issue. The motion was 2<sup>nd</sup> by Larry Winkler for unanimous approval.

Adjournment: Meeting was adjourned by Rollins at 8:08 pm.

**Bridal Association of the Brazos Valley**

**MINUTES**

**Monthly Board Meeting**

**6:00pm, Tuesday, November 16, 2015**

**Hilton Hotel, College Station, TX**

- i. Call to Order: President Travis Rollins called the meeting to order at 6:06 pm. The following officers and directors were present: Tim Harris, Leah Smith, Thomas Ross, Crystal Beato, Lauren Fox, Paula Coats, Jared Salvato, Suzy Hankins, Larry Winkler, and Business Manager Lisa Wantuck.
- ii. Additions to Agenda: None
- III. Minutes: Motion by Thomas Ross to approve the October 2015 Board Meeting Minutes and 2015 Fall Banquet Minutes, second by Jared Salvato, approved by unanimous vote.
- IV. Old Business:
  - A. Membership Report:
    - New Members –
      - i. Taz Indian Cuisine – Approved via email
      - ii. Saddlehorn Winery – Thomas Ross motioned to approve pending completed application and payment. Motion was 2<sup>nd</sup> by Larry Winkler for unanimous approval.
  - B. Financial Report: Attached
  - C. Events/ Shows Report: Spring show is 2.28.16
  - D. Advertising/Marketing Report:
    - Guide Printing Update – quotes attached
    - Thomas Ross motioned to approve Southwest Printing at the newly quoted price. It was 2<sup>nd</sup> by Larry Winkler for unanimous approval.
    - Suzy Hankins motioned to update the quantity to 6000. It was 2<sup>nd</sup> by Lauren Fox for unanimous approval.
  - E. Website Report: Tim Harris moved to approve Thomas Ross as a website administrator. Jared Salvato 2<sup>nd</sup> for unanimous approval.
- V. Other Business: none

Adjournment: Meeting was adjourned by Winkler at 7:30 pm.