

Wedding Association of the Brazos Valley Virtual Attendance Policy

PROPOSED, in accordance with Association bylaws, the Board of Directors (has) adopted the following as the Virtual Attendance Policy of the Wedding Association of the Brazos Valley.

The Board of Directors of the Wedding Association of the Brazos Valley acknowledges the need for a Virtual Attendance Policy. As a condition of Board Service, all Board Members are required to agree to the following Virtual Attendance Policy:

- Notice of intention to virtually attend any scheduled meeting of the Board must be submitted, in writing, via email to the President and the Secretary of the WABV. Notice must be given no later than one week (5 days) prior to the meeting.
- Notices received less than one week (5 days) prior to any scheduled meeting of the Board will be deemed as a Late Notice and MAY or MAY NOT be considered by the WABV President and Secretary for approval, pending further explanation.
 - Board Member's Late Notices of Virtual Attendance that are APPROVED, by the WABV President and Secretary will retain all full rights bestowed upon members of the WABV Board of Directors.
 - Board Member's Late Notices of Virtual Attendance that are NOT APPROVED, by the WABV President and Secretary will count towards a quorum, can participate in discussions, but will forfeit the privilege to vote on the presented matter(s).
- Members of the Board must attend at least 2 Board Meeting in-person, per quarter. Exceptions may be granted, after discussion between the WABV President and Secretary. Emergency situations are exempt.
 - Failing to attend a minimum of 2 Board Meeting in-person per quarter will constitute 1 absence.
- Members of the Board attending meetings virtually must have their cameras on and be visible.
- Members of the Board attending meetings virtually must participate in discussions. Even if they have nothing to add, that sentiment should be expressed.
 - Expressions of sentiment may be verbally, by hand gesture, or text submitted via the meeting platforms chat feature.
- Members of the Board attending meetings virtually should not hesitate to cast their vote on any matter(s) presented to the Board for said action.
 - Votes expressed verbally, by hand gesture, or text submitted via the meeting platforms chat feature shall be accepted and counted to the motioned determination of the matter(s).
- Emergencies (work / family / medical), Acts of God, Force Majeure, and Illness (of self or dependant) negates an exception to the requirement of a one week (5 days) notice to be submitted.
 - All other aforementioned Virtual Attendance stipulations remain applicable.
- Applicants for Membership to the WABV are not permitted to attend any scheduled meeting of the WABV Board virtually, unless granted an exception by the Vice President of Membership.

Elected or appointed Board Members will be given a copy of this policy prior to serving on the Board. Each Board Member agrees to comply with the Virtual Attendance Policy for the Wedding Association of the Brazos Valley.